

The Paris City Commission met in special session in the City Commission Chambers at 6:00 p.m. on Tuesday, March 26, 2019.

Mayor, Johnny Plummer called the meeting to order and the Pledge of Allegiance was recited.

City Clerk, Stephanie Settles conducted roll call.

Present: Mayor, Johnny Plummer; Commissioner, Matt Perraut; Commissioner, Wallis Brooks; Commissioner, Stan Galbraith; Commissioner, Anna Allen-Edwards.

Others in Attendance City Manager, Daron Jordan, Assistant City Manager, Mike Withrow, City Attorney, Bryan Beauman, and City Clerk/Treasurer, Stephanie Settles.

Upon determining a quorum was present for the transaction of business, City Manager, Daron Jordan proceeded to conduct the meeting.

Approve Minutes:

Motion by Perraut, seconded by Brooks, approving the minutes of March 12, 2019 regular meeting. Motion carried by roll call vote of 5-0 with Allen-Edwards, Galbraith, Brooks, Perraut and Plummer voting Aye.

Old Business

Bryan Beauman discussed the Omnibus Ordinance revision process has started and he is currently working on chapter 10, all recommendations for changes will be presented to the Commission for review and consideration.

Daron Jordan spoke with Ms. Jones in Lexington and working to setting up a meeting by the end of next week to discuss the local Opioid Epidemic and what Lexington did to form a taskforce.

Daron Jordan spoke with the Transportation Cabinet in Frankfort about a commemorative boundary sign for the birthplace of Garrett Morgan. The transportation cabinet will install the sign and provide a cost of the sign to the City.

- Commissioner, Allen-Edwards encouraged Daron to move forward with the process of obtaining a sign.

Daron Jordan stated that ClearGov Inc. agreed to the revised contract; the contract was approved at the last meeting contingent that ClearGov, Inc would completely remove section 6.5 from the contract. The next step is the City will begin working with ClearGov building a data base of information.

Daron Jordan discussed the FY2020 draft budget process has started; Commissioners, Brooks and Galbraith are on the committee and received drafts of the budget; the next step is taking feedback from the Commissioners and if needed individual departments may answer additional questions the Commission may have. First reading of the Ordinance is planned for May 14, 2019 with a second reading on May 28, 2019.

Daron Jordan announced a workshop for FY2020 community funding requests is Wednesday, March 27th at 9:00 a.m. and is open to the public.

It was brought to the commission's attention; six citizens were standing in the hallway. Accommodations were made; six chairs were brought into the room accommodating all citizens. Some citizens chose not to sit in the commission room, so the door was opened to the hallway, so they could hear.

Motion by Galbraith, seconded by Perraut, approving a letter of intent with Perfection Group, Inc moving forward with the next phase to design an energy saving efficiency plan for the City. Motion carried by roll call vote of 5-0 with Allen-Edwards, Galbraith, Brooks, Perraut and Plummer voting Aye.

New Business

Police Department take home fleet program was discussed. Assistant Chief of Police Myron Thomas stated Lieutenant, Mark Blankenship, Captain Bill Hurst, and Shawn Jacobs would be responsible for the vehicle management. Thomas said this program would allow 7 employees to drive a police cruiser home to the community they live in.

- Daron Jordan stated the policy is not to take the place of their private vehicle. Stating this policy will allow the officers to be more responsive to public needs encouraging the commission to take an in depth look at the policy and ask questions regarding the policy.
 - Commissioner Allen-Edwards asked how fueling of the vehicle would work and who pays for it. Myron Thomas responded the officers will be allowed to drive the vehicles to the store and to drop off their significant other. The City of Paris would pay for the fuel. Fuel cost estimate at \$ 2.34 per gallon would increase the Police Department fuel budget by 11% for 7 employees.

Daron Jordan stated the take home fleet program will be placed on the next for consideration and a vote. Allowing the commission additional time to do their due diligence and ask questions directly to the staff in the department regarding the program.

Motion by Perraut, seconded by Brooks, authorizing the declaration of emergency to the Elizabeth Street Lift Station and authorizing purchases necessary for the station to function correctly and back online as soon as possible. Motion carried by roll call vote of 5-0 with Allen-Edwards, Galbraith, Brooks, Perraut and Plummer voting Aye.

Patrick Harney Superintended of the Wastewater Plant stated the equipment parts need to repair the lift station is a specific piece that is built only by the manufacturer for said purpose; estimating a cost to repair of \$ 11,000.00.

- Commissioner, Allen-Edwards stated she doesn't want to be in this emergent situation like this again; and asked how to circumvent this from happening again. Patrick Harney stated the way to circumvent this would be to purchase 2 pieces of equipment keeping one as a backup.
 - Daron Jordan stated \$ 75,000 has been allocated in the FY2020 draft budget to engage services with an engineering firm to do an assessment of what is needed for the department. Once the assessment is completed a plan can be developed determining the needs that need to be addressed; stating the plan will also help when applying for grant funding.

Financials

Motion by Galbraith, seconded by Plummer, approving financials as presented reflecting General Fund Revenues of \$ 5,806,146.00 with expenditures of \$ 4,945,142.00. Utility Fund Revenues of \$ 5,192,826.00 with expenditures of \$ 4,807,585.00. Motion carried by roll call vote of 5-0 with Allen-Edwards, Galbraith, Brooks, Perraut and Plummer voting Aye.

Payment of Invoices

Motion by Brooks, seconded by Galbraith, approving payment of invoices as presented. Motion carried by roll call vote of 5-0 with Allen-Edwards, Galbraith, Brooks, Perraut and Plummer voting Aye.

General Fund

Vendor	Category	GL Account	Amount
ADVANCE AUTO PARTS	SUPPLIES/PARTS	GF DEPTS	14.96
ADGRAPHICS	PRINTING	02.111.399	\$70.24
AT&T - 5019	COMMUNICATIONS	GF DEPTS	\$1,152.55
AT&T MOBILITY	COMMUNICATIONS	GF DEPTS	\$46.62
AT&T ONENET	COMMUNICATIONS	GF DEPTS	\$4.96
AXON ENTERPRISE INC	SPECIFIC SUPPLIES	01.121.306	\$260.00
BAPTIST HEALTH OCCUPATIONAL	PHYSICALS/DRUG SCREENS	GF DEPTS	\$137.00
Bme Inc	BUILDING MAINTENANCE	01.115.530	\$953.50
C&R ASPHALT	CONSTRUCTION MATERIALS	01.131.320	\$551.85
CASA OF LEXINGTON	COMMUNITY PARTNER	01.110.700	\$1,666.67
CCP INDUSTRIES	SAFETY CLOTHING & GEAR	01.131.330	\$79.63
CENTRAL KY MECHANICAL	VEHICLE MAINTENANCE	GF DEPTS	\$8,694.38
CHAMBER OF COMMERCE	COMMUNITY PARTNER	01.110.700	\$1,625.00
CITY OF PARIS	UTILITIES	GF DEPTS	\$8,788.77
Columbia Gas Of Kentucky	UTILITIES	GF DEPTS	\$597.61
EADS HARDWARE	SUPPLIES	GF DEPTS	\$1,248.08
FASTENAL COMPANY	BUILDING MAINTENANCE	01.131.222	\$62.22
FISTER WILLIAMS & OBERLANDER	PROFESSIONAL FEES	01.115.210	\$5,298.77
FRAMES ON MAIN	MISCELLANEOUS EXPENSES	01.115.499	\$812.00
GALLS	SAFETY CLOTHING	01.121.330	\$1,024.98
IEDC	DUES	01.115.405	\$435.00
JONES, LUKE	SAFETY BOOTS	01.131.330	\$100.00
KENTUCKY LEAGUE OF CITIES	EDUCATION/TRAINING	01.115.290	\$275.00
	LIABILITY INSURANCE	01.121.185	\$915.50
KENTUCKY MOTORS OF PARIS	SUPPLIES/PARTS	GF DEPTS	\$494.21
KENTUCKY STATE TREASURER	PHYSICALS/DRUG SCREENS	01.121.292	\$65.00
L&W EMERGENCY EQUIPMENT INC	DURANGO ACCESSORIES	01.121.510	\$33,663.40
MUNICIPAL EQUIPMENT CO	EQUIPMENT PARTS	01.131.314	\$188.19
MURPHY ELEVATOR	MAINTENANCE AGREEMENT	01.115.219	\$788.11
OFFICE DEPOT	OFFICE SUPPLIES	GF DEPTS	\$407.90
PARIS-BOURBON CO E911	COMMUNITY PARTNER	01.110.121	\$18,500.00
PARIS-BOURBON CO EDA	COMMUNITY PARTNER	01.110.700	\$2,250.00
PARIS-BOURBON CO EMS	COMMUNITY PARTNER	01.110.122	\$33,250.00
PARIS-BOURBON CO TOURISM	COMMUNITY PARTNER	01.110.700	\$1,563.00
PEARC-BLACKBURN ROOFING	ROOF REPAIRS	01.115.530	\$285.00
Riley Oil Company	GAS & DIESEL	GF DEPTS	\$3,964.90
SETTLES, STEPHANIE	EMPLOYEE REIMBURSE	01.113.225	\$39.07
STAPLES ADVANTAGE CREDIT	OFFICE SUPPLIES	GF DEPTS	\$1,351.02
STURGILL TURNER BARKER	PROFESSIONAL FEES	01.115.210	\$7,618.50
TIME WARNER CABLE	COMMUNICATIONS	GF DEPTS	\$79.97
TRACTOR SUPPLY CREDIT PLAN	CONSTRUCTION MATERIALS	01.131.320	\$121.12
UNIFIRST CORPORATION	UNIFORM SERVICE	GF DEPTS	\$134.56
Verizon Wireless	COMMUNICATIONS	GF DEPTS	\$1,876.89
TOTAL GF PAYABLES			\$141,441.17

Utility Fund

Vendor	Category	GL Account	Amount
ANIXTER	SPECIFIC SUPPLIES	02.213.305	\$299.00
ARISTA INFORMATION SYSTEMS	PRINTING/POSTAGE	02.510.299	\$10,297.84
AT&T - 5019	COMMUNICATIONS	UF DEPTS	\$144.02
AT&T ONENET SERVICES	COMMUNICATIONS	UF DEPTS	\$4.35
ATLAS ELECTRIC MOTOR SVC	PARTS & SUPPLIES	02.510.575	\$8,622.13

BLUEGRASS KESKO	CONTRACT SERVICES	02.311.299	\$200.00
BRENNTAG MID-SOUTH INC	TREATMENT CHEMICALS	02.312.314	\$7,639.50
BROWNSTOWN ELECTRIC	SPECIFIC SUPPLIES	02.213.305	\$545.00
CI THORNBURG CO INC	TREATMENT CHEMICALS	02.311.304	\$1,624.42
C&R ASPHALT	CONSTRUCTION MATERIALS	02.310.320	\$551.85
CENTRAL KY MECHANICAL	VEHICLE MAINTENANCE	UF DEPTS	\$670.77
COLUMBIA GAS	UTILITIES	UF DEPTS	\$718.43
CULLIGAN WATER CONDITIONING	CONTRACT SERVICES	02.311.299	\$135.00
EADS HARDWARE	SUPPLIES	UF DEPTS	\$849.78
502 EQUIPMENT	OTHER MATERIALS/SUPPLIES	02.310.399	\$1,593.00
FASTENAL COMPANY	POWER TOOLS	02.212.302	\$249.99
FISTER WILLIAMS & OBERLANDER	PROFESSIONAL SERVICES	UF DEPTS	\$4,022.76
FOUSER ENVIRONMENTAL SVS	LAB TESTING	311/312.221	\$1,843.00
GALETON GLOVES & SAFETY	SAFETY CLOTHING & GEAR	02.213.330	\$461.82
GREATAMERICA FINANCIAL SVS	CONTRACT SERVICES	02.510.299	\$69.17
Hayes Pipe Supply, Inc	SPECIFIC SUPPLIES	02.310.306	\$926.06
HOLSTON GASES	LEASE AGREEMENT	02.213.299	\$55.00
JOHN O SMITS	CONSTRUCTION MATERIALS	02.310.320	\$1,190.71
KENTUCKY MOTORS OF PARIS	SUPPLIES	UF DEPTS	\$297.18
KIMBALL MIDWEST	SMALL TOOLS	02.212.301	\$244.94
KYMEA	POWER PURCHASE	02.212.250	\$30,803.44
LFUCG	CONTRACT SERVICES	02.412.299	\$724.86
MARTIN'S SANITATION	CONTRACT SERVICES	02.411.299	\$825.00
MECHANIC MASTER'S	VEHICLE MAINTENANCE	02.213.220	\$3,358.47
MCTC	EDUCATION & TRAINING	02.312.290	\$450.00
MEADE TRACTOR	EQUIPMENT PARTS	02.411.314	\$4.68
NEPTUNE EQUIPMENT CO	SPECIFIC SUPPLIES	02.310.306	\$1,871.14
OFFICE DEPOT CREDIT CARD	OFFICE SUPPLIES	UF DEPTS	\$136.73
PEARL SUPPLIES	TREATMENT CHEMICALS	02.312.304	\$2,230.47
PATTERSON & DEWAR ENGINEERS	PROFESSIONAL SERVICES	02.213.210	\$1,335.00
QUILL	OFFICE SUPPLIES	02.312.350	\$164.92
Riley Oil Company	GAS & DIESEL	UF DEPTS	\$2,273.96
ROBINSON'S TREE SERVICE	CONTRACT SERVICES	02.213.299	\$2,598.75
RUMPKE	SLUDGE REMOVAL	02.312.299	\$128.38
SOLOMON CORPORATION	SPECIFIC SUPPLIES	02.213.305	\$832.20
STAPLES ADVANTAGE CREDIT	OFFICE SUPPLIES	UF DEPTS	\$223.51
STUART C IRBY CO	SPECIFIC SUPPLIES	02.213.305	\$2,132.16
SUPERIOR HOSE & FITTINGS	EQUIPMENT PARTS	02.310.314	\$178.60
TIME WARNER CABLE	COMMUNICATIONS	UF DEPTS	\$199.99
TRACTOR SUPPLY	SMALL TOOLS	02.411.301	\$21.98
Unifirst Corporation	UNIFORM RENTAL	UF DEPTS	\$271.09
US DEPARTMENT OF ENERGY	SEPA POWER PURCHASE	02.212.251	\$5,622.08
USA BLUE BOOK	SPECIFIC SUPPLIES	02.311.305	\$1,069.87
VERIZON WIRELESS	COMMUNICATIONS	UF DEPTS	\$259.34
WESCO DISTRIBUTION INC	SPECIFIC SUPPLIES	02.213.305	\$2,429.76
TOTAL UF PAYABLES			\$103,402.10

CPA, Brad Oberlander presented outstanding accounts payables invoices with General Fund outstanding of \$ 3,994.18 and Utility Fund outstanding of \$ 234,702.91.

Staff Reports

Chamber of Commerce Executive Director, Lauren Biddle

- DPJ Consulting ribbon cutting at 1:00 p.m. on March 27
- Southern Pretties ribbon cutting at 10:45 on April 6th
- Lunch and Learn with Rob Perez April 25th

Tourism Director, Betty Ann Allen

- Artwalk is April 12th from 5p.m. – 9 p.m.

Planning & Zoning Administrator, Andrea Pompei Lacy

- Discussed citizens help is need for the BOCO on the table survey that will begin on April 11 thru April 18 the conversations will include what are the biggest strengths, challenges and what actions are crucial for the future success of our community.

EDA, Gordon Wilson

- Enova Premier has started the expansion for their laydown yard.
- Hunt Brothers Pizza expansion is expected to be complete in August.

- Legacy is planning an expansion of 60,000 square feet.

City Attorney, Bryan Beaman

- PVA Administrator Tim Lizer has extended an invitation to the Commission to meet and discuss what the PVA does, where it's headed and what to expect. Daron Jordan stated an email will be sent out with options of dates and times for a meeting.
- Parks and Recreation board is adding 2 additional appointments to the board. Commissioner, Brooks stated the City's appointment should be a female appointment; echoing what Commissioner, Allen-Edwards had stated in a prior meeting.
- The City is looking at a \$ 120,000 +/- budget increase with the Parks and Recreation merger. The county is transferring equipment over to the board and insurance will be obtained thru KACO.

Commissioner, Allen-Edwards

- Thanked citizens for attending the meeting.
- Census Bureau is hiring for Paris, stating you can apply online. Expressing the importance, to have an accurate count of citizens in the community.

Commissioner, Galbraith

- Inquired on the status of installing water loss master meters. Daron Jordan stated the discussion will be on the next agenda.

Commissioner, Brooks

- Requested maintenance on a street light on Marshall Street.

Mayor, Johnny Plummer

- Thanked citizens for attending the meeting.
- Encouraged everyone to visit Hopewell Museum to see the exhibits and history.

Adjourn

Motion by Galbraith, seconded by Perraut, to adjourn the meeting at 7:18 p.m. the motion carried to adjourn. Motion carried by roll call vote of 5-0 with Allen-Edwards, Galbraith, Brooks, Perraut and Plummer voting Aye.

Mayor, Johnny Plummer

Attest:

City Clerk, Stephanie Settles